

THE CONSTITUTION

NAME	1. The Association shall be known as Millpond Tenants Association
OBJECTS	<p>2. To provide facilities for discussion, recreation and other activities as decided from time to time by members of the Association</p> <p>3. To protect, insofar as it is possible, the amenities, environmental and communal rights of all tenants.</p> <p>4. The Association shall have the power to affiliate to any body whose objects may be of benefit to its objects.</p> <p>4.a) To promote a harmonious functioning of a multi-racial community and to work towards the elimination of all forms of racism and discrimination within it.</p>
MEMBERSHIP	<p>5. Membership shall be open, irrespective of nationality, race, colour, political or religious beliefs, to all tenants and residents living in the following areas: Cathay House, Pynfolds, Millpond, West Lane, Cherry Garden Street, Cranbourne House, Burton House, Morris House, Wilson Grove, Emba Street, Fountain House and Genum Street.</p> <p>6. Each eligible person, shall on request, be supplied with an application form by the Secretary; and shall be issued by the Secretary with a membership card and a copy of the Constitution on receipt of a completed application form and any subscription currently required.</p> <p>7. It shall be a condition of membership that members at all times conduct themselves in a reasonable manner at meetings or in premises used by the Association. Any member may be excluded for breach of this condition, or for any other conduct contravening the objects of the Association, by a majority of those present and voting at any Committee or General Meeting. Any member so excluded shall have the right to appeal to the following General Meeting.</p>
SUBSCRIPTIONS	<p>8. All members shall pay such subscription as shall be determined by the Annual General Meeting.</p> <p>9. Any subscriptions or other monies raised by or on behalf of the Association shall only be applied in furtherance of the objects of the Association.</p>
CONDUCT OF BUSINESS	<p>10. The business of the Association shall be conducted by a Committee elected at each Annual General Meeting, which shall consist of a Chairperson, Treasurer, Vice-Chairperson, Secretary and not less than 10 other members. No two or more officers shall be elected from the same household.</p> <p>11. The election or removal of officers or Committee members may only be carried out by a General Meeting of the Association. The Committee may temporarily fill any vacancy arising among the officers of the Association from its other members until the next General Meeting of members. The composition of the Committee shall as far as possible represent the multi-racial character of the estates.</p>
COMMITTEE MEETINGS	12. The Committee shall meet as necessary and not less than ten times in each year. Committee meetings shall be open to any member of the Association wishing to attend who may speak but not vote.
GENERAL MEETINGS	13. Not less than two of the Committee's meetings shall be General Meetings of the Association open to all members to speak and vote.

	<p>The decisions of General Meetings of the Association shall be binding on the Committee. All decisions shall be taken by a simple majority of members present voting. All members shall be given not less than 14 days notice of any General Meeting.</p>
ANNUAL GENERAL MEETING	<p>14. The Committee shall call an Annual General Meeting each year in the month of October. Not less than fourteen days notice of the Annual General Meeting shall be given to all members and all those eligible for membership.</p> <p>At this meeting:</p> <ul style="list-style-type: none"> ▪ the Committee shall present an annual report of the Association; ▪ sub-Committees shall present an annual report and accounts of their activities; ▪ the Committee shall present the audited accounts of the Association for the previous year; ▪ the Officers, Committee and Auditor for the next year shall be elected; ▪ any proposals submitted to the Secretary in writing not less than seven days in advance of the meeting shall be discussed.
SPECIAL GENERAL MEETING	<p>15. The Secretary shall call a Special General Meeting or Public Meeting at the request of a majority of the Committee; or on receipt of a written petition by not less than 15 members of the Association giving reasons for their request. The Secretary shall give not less than seven day's notice of the holding of a Special General Meeting, which shall take place within 21 days of the receipt of the request or petition.</p>
QUORUM	<p>16. The quorum for Committee meetings of the Association shall be one-third of its elected membership, or four members, whichever is the greater. The quorum for all General Meetings shall be one-third of the membership or twenty members whichever is the less.</p>
NOTICE OF MEETINGS	<p>17. Notice of all General Meetings where required shall be sent to each member's dwelling and shall include the date, time and place of the meeting and an Agenda of matters to be discussed</p>
SUB-COMMITTEES	<p>18. The Committee may appoint such sub-committees as may be required to carry out the activities of the Association. Such sub-committee shall be directly accountable to the Committee. The Committee shall agree in advance the terms of reference of any sub-committee, which may then act and apply any finance raised by itself or on its behalf only within those terms. The Chairperson and Treasurer of the Association shall be ex-officio members of any sub-committee.</p>
	<p>19. All sub-committees shall, if required by the Treasurer, keep their own accounts of income and expenditure. They shall keep a record of all meetings, and shall deliver them up as required by the Committee.</p>
	<p>20. The Committee may dissolve any sub-committee whereupon the accounts, records and any assets, financial and otherwise of the sub-committee shall pass into the hands of the Committee.</p>
DUTIES OF THE OFFICERS	<p>21. THE CHAIRPERSON (or in his/her absence the Vice-Chairperson or other member of the Committee) shall conduct the meetings of the Association.</p>
	<p>22. THE TREASURER shall open and maintain a banking account in the name of the Association. The Treasurer and one of two other</p>

	<p>Committee members nominated by the Committee as signatories shall sign all cheques. The Treasurer shall keep proper accounts of income and expenditure and report on them or deliver them as required by the Committee or General Meeting. Such accounts shall be audited by a qualified accountant or a non-member of the Association appointed by the membership at the Annual General Meeting.</p>
	<p>23. THE SECRETARY shall be responsible for the convening of all meetings and the giving of prescribed notice to members. S/he shall ensure that a proper record is kept of all meetings of the Association, its Committee and sub-committees in the form of minutes and shall deliver up such records as required by the Committee or General Meeting. The Secretary shall permit the minutes to be examined on receipt of not less than seven days notice by any two members of the Association.</p>
	<p>24. Any member(s) or Officer(s) delegated to represent the Association in consultation with any other body shall act on the instructions of the Association and shall report back to the following Committee or General Meeting, whichever is the sooner.</p>
ALTERATIONS TO THE CONSTITUTION	<p>25. Any proposal to alter this Constitution must be submitted to the Secretary of the Association not less than 28 days before the meeting at which it is to be discussed. Not less than fourteen days notice shall be given of such a meeting, together with the wording of proposed alteration(s). Any alteration to this constitution shall require the approval of a two-thirds majority of those present and voting at the Annual General Meeting at which it is discussed.</p>
DISSOLUTION	<p>26. If the Committee, or if a Committee no longer exists, any ten members of the Association shall decide that the Association should be dissolved, they shall give at least fourteen days notice to all those eligible for membership of a meeting at which the matter shall be discussed. For the sole purpose of dissolution a quorum need not apply, and the Association may be dissolved by a two-thirds majority of those present. The assets, financial and otherwise, remaining when the Association has satisfied its liabilities, shall be applied for such purposes of benefit to the community as the meeting shall decide.</p>
<p>THIS CONSTITUTION WAS AGREED AT A SPECIAL GENERAL MEETING OF THE MILLPOND TENANTS ASSOCIATION ON WEDNESDAY, 6TH FEBRUARY 1991 AND AMENDED AT A SPECIAL GENERAL MEETING OF THE MILLPOND TENANTS ASSOCIATION ON WEDNESDAY, 1ST MAY 2002</p>	
<p>SIGNED.....(CHAIR)</p>	
<p>SIGNED.....(SECRETARY)</p>	